



## **Position Information**

**Business Unit Job Title:** Principal, Elementary, Middle & High School

**Type of Position:** Staff

**Organization:** Peacock Institute of Education, Inc. (PIE, Inc.)

**Business Unit:** The Banyan Tree School

## **About PIE, Inc.**

The Peacock Institute of Education, Inc. applies unique approaches designed to empower individuals to be creative while helping them discover their innate talent. [The mission of PIE, Inc. is 'A Gift of Smile'](#). Overall, PIE's initiative is to bring forth an enriching experience of creative energy, dynamic expression & expansion using Mindful practices. It is operational in San Jose and is in its early stages of design & development of services.

## **Unit Job Summary**

PIE, Inc. is launching the 'Next Generation' K-12 Private, brick 'n mortar, for-profit school in 2017, Bay Area, US. 1st of its kind, is being launched. The Banyan Tree School Education Model will be creating a new wave of/in Education by merging Academics & Mindfulness through the Science of Yoga at grassroots level in K-12 Education. [The mission is, 'Deepening the Roots, Broadening the Horizon'](#). Much of the aspect of child's learning lies in skills as supposed to data. It is a well-balanced, value-based holistic & creative global education model using ancient mindful practices & modern educational techniques. It contains many unique features, the very first of its kind in a formal education system that will be implemented globally.

The Banyan Tree School is in search of an Educational Leader who possesses the vision, passion, and experience to build upon and advance the spiritual atmosphere, academic culture, and student life of its elementary, middle & high school.

## **Education**

Bachelor's degree required.

Education/Knowledge in Yoga & Meditation required.

Master's degree preferred, not necessary.





## Essential Job Functions and Candidate Attributes

The Banyan Tree School Principal leads, oversees, and influences the spiritual, academic, and social climate of its campus, in pursuit of the school's mission and vision.

The ideal candidate shall:

- Be entrepreneurial, enthusiastic, enterprising & dynamic. Possess a mature and vibrant spiritual faith that inspires about a 30-member faculty and staff, parents, and the 280+ elementary, middle & high school students into a new-age educational model.
- Ready to roll-up sleeves to take on any responsibility other than the below mentioned as the Banyan Tree School is in its infant stages.
- Inspire and lead the faculty in pursuing academic, sports, yoga and spiritual excellence in every aspect of the programs.
- Being at ease and comfort to apply, implement and lead a life of yogic practices and universal/spiritual knowledge while being academically & technically proficient in management of the school.
- Understand & adapt Yoga & Meditation – not just as a technique for physical workout but as a lifestyle.
- Willingness to attend the 6-week mandatory training program and readiness to implement and apply the same during the tenure of the job.
- Knowledge of marketing and sales to bring in student registrations and enrollments.
- Understanding of practical knowledge of county school licenses, needs and registrations.
- Ready to work with real estate agents, building contractors, interior designers etc. for the readiness and maintenance of school building during, before and after the start of school.
- Lead students, teachers and families in creating a culture of belongingness that values community, partnership, and purpose.
- Initiate, develop, implement, and supervise curriculum development, policies, procedures, and programs that encourage an atmosphere of life-preparedness, spiritual growth, artistic expression, athletic distinction, and lasting relationships.
- Make recommendations to the superintendent regarding the hiring, retention, assignment and evaluation of faculty as well as curricular and extra-curricular enhancements.
- Prioritize mentorship and accountability while cultivating a faculty committed to academic and spiritual excellence.
- Utilize effective, regular written and oral communication, via meetings, one-on-one or via electronic media, as per the process, to keep all stakeholders within the community well informed as well as maintain a high-level of visibility on the campus.
- Regular status updates to the Higher Management, the Board of PIE, Inc. and Banyan Tree School and third parties when required.





- Oversee the school budget while also dreaming, envisioning, and enhancing the future so that the Banyan Tree School expands into High School while remaining competitive and strong.
- Fulfill important roles in the admission and re-recruitment processes that inspire growth and strong student retention.
- Oversee cross – country student exchange programs, college preparedness, and career coaching.
- Ensure compliance with legal requirements of all regulations and agencies.
- Maintain educational standards established by PIE, Inc.
- Maintenance and filing of all paperwork, documents, licenses and records of the Banyan Tree School in a timely manner
- Track multi-media material like website, open houses, brochures, etc. to stay current.
- Develop and implement secondary faculty responsibilities, including but not limited to - schedule, teacher duty assignments, chaperoning events, emergency preparedness, etc.

### **Qualifications**

- Minimum three years of Elementary & Middle School senior lead experience in education required. Preferably, Head of a Middle School or Head of a High School.
- Minimum 2-3 years of experience in regular practice or teaching in Yoga and Meditation and practice as a lifestyle.
- Experience in developing and delivering on strategic initiatives required.
- Experience in curriculum development preferred.
- Supervisory experience preferred.

### **Competencies**

- Problem-solving skills including timely decision-making, clarity, consistency & commitment, attention to detail, effective organizational, computational skills & creativity skills while balancing flexibility.
- Interpersonal skills including effective communication with staff, parent, children & any third party associations. Ability to work independently and as part of a team when demanding situations surfaces. Willingness & Skill to manage stressful situations and maintain confidentiality when required
- Multitasking Skills include the ability to work on multiple projects simultaneously, set priorities, and meet deadlines required.
- Lift & move heavy stationary boxes, etc.
- Commitment to diversity, equity, and inclusion.

### **Required Job Seeker Documents**

- Resume
- Cover Letter
- Reference Contact Info





### **Work Location**

- South Bay Area (School building search is on)

### **Work Schedule and other**

- Full-Time (Start-up hours)
- Benefits Eligibility - Yes
- Background Check Required - Yes
- Finger Printing Check - Yes

